









Agency codes

Agency codes are a unique identifier made up of numbers and letters which relate to the terms of business that you have agreed to with the insurer. Typically you'll find your agency details with the information you received from the insurer agency team when you first registered for terms of business with them.

	Type of agency details needed	How does this look?
	Agent code	Code Example: A123456 NB: Each adviser registered with AIG will have its own code
	Confirmation of registration	Confirmation that you have terms of business, and we will obtain codes from them
	Confirmation of registration based on FRN provided	HSBC do not provide agency codes, confirmation that you have registered will suffice
	Agency code	Code Example: 123456A
	Individual Reference number	Code Example: 7XXXXXX NB: Each adviser registered with RL will have its own code
	Agency code	Code Example: A0123456
	Agency code	Code Example: 123456/001
	Agency code	Code Example: PXXXXX

PLEASE READ THE FOLLOWING

*NB, any deviation from the above formatting will result in error messaging.

*NB, please ensure that all agency codes are live, and you have logged into the provider portal to activate.

*NB, for each provider you have the option of selecting indemnified or non- indemnified commissions, please ensure you provide both if appropriate.